

AISWA LIBRARIES INC.

MINUTES COMMITTEE MEETING



DATE: Wednesday, 9 May 2018
TIME: 4.30 pm
VENUE: 300 Acres Bar and Grill, Wembley Golf Course,
200 The Blvd, Wembley Downs.

PRESENT:

Deb	Louise	Penny	Sandra	Barbara	Sally	Vanessa	Lise	Angela
✓	✓	✓	✓	✓ late	A	✓	✓	A

Apologies: Sally, Angela

ITEMS FOR DISCUSSION:

Acceptance of Minutes dated 21 February 2018.	Moved Deb and seconded Sandra.
Business Arising	
<ul style="list-style-type: none">Wasla/AISWA Libs Meeting Term 3 (Deb)	<p>Deb tabled email from Val Baird. WASLA would like to go into conference negotiations with AISWA Libs for conference in 2020. WASLA would like opportunity to provide library people with service pin recognising 25 years of service and for AISWA Libs to be involved.</p> <p>Action: Deb will liaise with Barbara and Val re: social event/PD re: this item.</p>
<ul style="list-style-type: none">AISWA Libs Term 2 PD – Leonie McIlvenny: Quantum Learning (Penny)	<p>Penny emailed Leonie. Leonie said she may be overseas but would be interested in presenting “Quantum Learning” at the end of Term 2 or beginning of Term 3.</p> <p>Action: Sandra will phone Lara at Iona for Leonie’s details. Penny will contact Leonie and determine if Leonie can present session at end of Term 2 and what the session would involve.</p> <p>PD Suggestions - Terms 2 and 3 Morris Gleitzman</p>

	<p>Action: Louise to contact Morris Gleitzman with view to having him provide a session for members in term 2.</p> <p>Follow on from 'Be the Change' - MakerSpace (for teachers and libraries)</p> <p><i>Standout Education</i> - How digital technologies can be integrated into makerspace and curriculum. Session to be awareness raising for library staff to better understand how many makerspace and digital technologies work and to have hands-on experience.</p> <p>Action: Vanessa to enquire cost and availability.</p> <p>Margaret Merga Louise has met with Margaret Merga. Margaret would like survey to be undertaken by AISWA members. Margaret has offered to provide session in Term 3 for AISWA and Tranby College.</p> <p>Action: Louise</p> <p>Lyn Hay: Flyer tabled. Lyn Hay provides a list of sessions via Syba Academy which she can present. Lyn may be considered for a later session.</p> <p>Obtaining Ideas for Future PD sessions - Conference attendance: AISWA Libraries to subsidise Committee member to attend (and scout) interstate conference with aim bring back information and ideas which AISWA can utilise for its members.</p>
<ul style="list-style-type: none"> • Training for Website for Louise and Barbara. (Vanessa) 	<p>Website going well. Due to work commitments, Vanessa did not contact Vanessa and Louise in Term 1. Vanessa will work with Barbara and Louise in Term 2. Vanessa offered to host working session at her home in Wellard and will organise date/time.</p>
<ul style="list-style-type: none"> • Update AISWA Libs details with Tax Depart. (Penny/Louise) 	<p>Louise and Penny have updated the Australian Business Details via Australian Business Registration Board.</p>

	Penny will prepare calendar of tasks to ensure management tasks of association are undertaken.
Treasurer's Report	<p>Tabled. Balance of 5/5/2018: \$47,408.17.</p> <p>Treasurers Report: Moved by Louise; seconded by Sandra.</p> <p>Payment of catering for today's meeting - \$56.40: Moved Deb; seconded Barbara</p>
Website Report - Vanessa	<p>Term 1:</p> <p>Nadia King updated.</p> <p>Contact details re: committee updated.</p> <p>No emails received from 'contact us' tab.</p> <p>2016 Minutes added.</p> <p>Deleted blog page.</p> <p>Removed Twitter icon.</p> <p>Updated some links on the 'Resources and Links' page.</p> <p>Changed 'Calendar of Events' page to public so all visitors can see the upcoming events.</p> <p>Site stats last 30 days.</p> <p>Still to Do:</p> <p>Training for Barbara and Louise.</p> <p>Social Media - Twitter feed.</p> <p>Create a PLD suggestion - contact from page.</p> <p>Members/committe to email Vanessa with suggestions for other resources or links to post.</p> <p>Log-in tab on homepage.</p> <p>Vanessa cannot change wording for 'login' on homepage. Vanessa restricted to making 'login' tab visible or invisible only. Login allows access to committee members only but this is confusing for AISWA members who attempt to login using this tab.</p> <p>AISWA PD Sessions:</p> <p>A short 5-10 minute session provided at the beginning of each session to show members new information on AISWA website.</p>
Correspondence Outwards .	Email reply to WASLA re: negotiations for 2020 conference and 25 years-of-service pin

Correspondence Inwards	Email from Val/Barbara re: negotiation for joint future conference. Email re: 25 year service pin.
Any Other Business	No
Next Meeting: 1 August, 2018. Venue: 300 Acres, 200 Boulevard, Floreat.	